

**MINUTES OF THE JULY 28, 2022, MEETING OF  
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**, which was held on July 28, 2022, at the District's facility located at 29530 Quinn Rd., Tomball, Texas 77375.

The Meeting was called to order at 6:00 p.m. by **MARCIA MOORE-SWINEHEART**, Board President. Those Commissioners present when the meeting commenced were **MARCIA MOORE-SWINEHEART, JOHN DILLON** and **SCOTT HALLMARK**. Also in attendance were members of Northwest Community Health (the "Department"), Randy Parr with RIT Financial, and District legal counsel Krystine N. Ramon present for David Manley of Coveler & Peeler, P.C. A quorum being present and established, the meeting proceeded as scheduled.

The Board next addressed item 4 and opened the floor to public comment. None was received.

The Board next addressed item 5, to approve minutes for the May 26, 2022 meeting and the June 28, 2022 meeting. Commissioner **DILLON** made a motion, seconded by Commissioner **HALLMARK**, to accept the minutes. By a vote of 3 – 0, the motion carried.

The Board then addressed item 6, to pay district bills and receive and approve the District's financial report, including the financial condition of the District and the District's investments. Randy Parr presented the report prepared by RIT Financial. Commissioner **HALLMARK** made a motion, seconded by Commissioner **DILLON**, to approve the report as presented. By a vote of 3 to 0, the motion carried. For additional and more detailed information, see the report on file created and submitted by RIT Financial.

The Board then addressed item 7, to receive a report from Northwest Community Health. Chief Bayani reported that the merger of HCESD 8 and Northwest Community Health as the Direct Provider became official on July 18, 2022. Chief Bayani provided a summary of the Department's activity. Commissioner **HALLMARK** made a motion, seconded by Commissioner **DILLON**, to accept the report as presented. By a vote of 3 - 0, the motion carried.

The Board then addressed item 8, to review, discuss and act on adjustments to the District's insurance policies. Chief Bayani reported that adjustments for the policy of Northwest Community Health have been made for the ESD, but no changes to the policy were made. Northwest Community Health will still provide professional liability. No action was taken.

The Board then addressed item 9, to review and act on acquisition of apparatus, equipment, tools, technology and supplies. Chief Bayani reported that he received two quotes on replacing the

overhead bay doors from Miller Overhead Door Company and Overhead Door Company of the Woodlands. Commissioner **HALLMARK** made a motion, seconded by Commissioner **DILLON**, to purchase new overhead bay doors from Miller Overhead Door Company in the amount of \$22,800. By a vote of 3 - 0, the motion carried.

The Board then addressed item 10, to approve maintenance, repairs and modification of real and personal property. No action taken.

The Board next addressed item 11, to review, discuss and act on any issues related to the construction, repairs, maintenance, or improvement of District facilities, including engaging architect and construction services. No action taken.

The Board then addressed item 12, to approve the disposition of property, including surplus and/or salvage property. No action taken.

The Board next addressed item 13, to receive and update regarding the status of FEMA PA Grant application for public assistance disaster funding from Winter Storm Uri. Chief Bayani reported that FEMA sent the deposit, but gave the District the wrong account number, so the deposit was rejected. Chief Bayani reported that the correct information has been given to the District and that FEMA will try again to deposit the money. No action taken.

The Board then addressed item 14, to review discuss and act on matters related to transitioning to a direct provider model, including personnel matters, apparatus and equipment acquisitions, policies and procedure and employee benefits. A Motion was made by Commissioner **DILLON**, seconded by Commissioner **HALLMARK** to approve up to fifteen thousand (\$15,000) dollars in medical supplies for Chief Bayani to purchase for the District. Chief Bayani presented the Board with a procurement policy. A Motion was made by Commissioner **HALLMARK**, seconded by Commissioner **DILLON** to approve the procurement policy pending legal review by District Counselor. By a vote of 3 to 0, the motion carried.

The Board did not have any items for closed session.

The Board set the next meeting for August 25, 2022, to commence at 6:00 p.m.

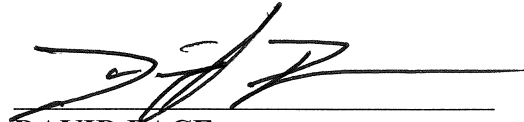
There being no further business brought before the Board, Commissioner **HALLMARK** made a motion, seconded by Commissioner **DILLON**, to adjourn. By a vote of 3 to 0, the motion carried.

The meeting adjourned at 6:35 P.M.

The foregoing minutes were passed and approved by the District Board of Commissioners on September 22, 2022.

**HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

By:

A handwritten signature in black ink, appearing to read 'D. Pace', is written over a horizontal line.

**DAVID PACE**

Secretary of the Board