

## CERTIFICATE OF INTERESTED PARTIES FORM 1295

**Form 1295 MUST be filled out electronically with the Texas Ethics Commission's online filing application, printed out, signed and attached to this bid/proposal response.**

Harris County ESD 8 is required to comply with House Bill 1295, which amended the Texas Government Code by adding Section 2252.908, Disclosure of Interested Parties. Section 2252.908 prohibits Harris County ESD 8 from entering into a contract resulting from this bid/proposal with a business entity unless the business entity submits a Disclosure of Interested Parties (Form 1295) to Harris County ESD 8 at the time the business entity submits the bid/proposal. The Texas Ethics Commission has adopted rules requiring the business entity to file Form 1295 electronically with the Texas Ethics Commission.

**"Interested Party"** means a person who has a controlling interest in a business entity with whom Harris County ESD 8 contracts, or who actively participates in facilitating the contract or negotiating the terms of the contract, including a broker, adviser, or attorney for the business entity.

**"Business Entity"** means an entity recognized by law through which business is conducted, including a sole proprietorship, partnership, or corporation.

As a "business entity" all vendors must electronically complete, print, sign, and submit Form 1295 with their proposals **even if no interested parties exist.**

Proposers must File Form 1295 electronically with the Texas Ethics Commission using the online filing application which can be found at:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

Proposers must print a copy of the completed form, which will include a certification of filing containing a unique certification number. The form must be signed by an authorized agent of the business entity. The completed Form 1295 with the certification of filing must be submitted with this bid/proposal. Harris County ESD 8 must acknowledge the receipt of the filed Form 1295 by notifying the Texas Ethics Commission of the receipt of the filed Form 1295 no later than the 30th day after the date of the beginning of the contract period. After Harris County ESD 8 has acknowledged the Form 1295, the Texas Ethics Commission will post the completed Form 1295 to its website within seven business days after receiving notice from Harris County ESD 8.